

Constitution

The International Fibrinogen Research Society

Approved by Board of Councillors, January 2023

1. Name

The name of this non-profit organization shall be: The International Fibrinogen Research Society

2. Purpose

The purpose of the Society shall be:

- (a) to promote and foster throughout the world the exchange and diffusion of information and ideas relating to fibrinogen;
- (b) to provide a forum for discussion of ideas, hypotheses and problems and to encourage scientific investigation designed to increase the body of knowledge of fibrinogen;
- (c) to promote a greater knowledge of new scientific data concerning fibrinogen among clinicians, and to foster better understanding of, and greater interest in, clinical problems among scientific investigators;
- (d) to organize scientific, educational, and business meetings called International Fibrinogen Workshops.

3. Organization of the Society

Membership is open to all who share the goals and objective of the Society.

Officers

- (a) The business affairs of the Society shall be administered by an Executive Committee consisting of the President, Vice President and Secretary-Treasurer. The Board of Councillors, consisting of nine members shall be advisory to the Executive Committee.
- (b) Power to conduct the day-to-day affairs of the society shall be vested in the President. She/he shall preside over business meetings of the Society, the Board and the Executive Committee. She/he is expected to routinely consult with the other officers and the Board.
- (c) The Vice President shall advise the President on the day-to-day affairs of the society and preside over business meetings in the event that the President is unable to attend. The Vice President shall assume the office of President at the end of his/her term.
- (c) The Secretary-Treasurer shall keep records of the meetings of the Executive Committee and the Board and distribute these to Society members on request. She/he shall work with the website designer to maintain up to date information about the Society. She/he shall be responsible for presenting budget records at the Board meetings.
- (d) The principal business office of the Society shall be administered by an assistant chosen by the President and supported by the Society accounts. This assistant shall register members, collect dues, enter subscriptions, and maintain accounting records for the Society.

4. Meetings of the Members of the Society---Workshop Organization

- (a) Workshops shall occur every other year, in the even years.
- (b) Workshops shall be organized by a volunteer host who determines when and where the meeting shall occur. If more than one site or time is proposed, then a choice shall be made by vote of the Executive Committee and the Board of Councillors.
- (c) The host shall organize the meeting appointing co-organizers, calling for abstracts and setting sessions, as she/he deems necessary.
- (d) The Society may provide an advance (currently US\$15,000) for the host to use as necessary to arrange for facilities, advertising and other essentials. It is anticipated that the host will return these funds to the Society after meeting expenses are reconciled.

(e) The host shall ensure that funds are collected (through fees or other support mechanisms) to balance the costs of the meeting. The host shall determine specifics for fees, scholarships, invitations for speakers, etc. It is expected that the host and the individuals who donate time and effort to the organizational activities will be exempt from registration fees. The host of the previous meeting will also be exempt from registration fees. Any profit shall be deposited in the account of the IFRS. Because the IFRS is a non-profit organization established in the United States, it must comply with US tax laws. It is to the financial benefit of the Society and its administration to keep its annual profits below US\$10,000 (2010 limit).

5. Membership Dues

Membership dues (currently US\$50.00) shall be per calendar year for all members except current students; students are welcome to join at US\$1. A subscription to the journal 'Blood Coagulation & Fibrinolysis' will be available at a reduced cost to the Society, as negotiated on an annual basis. The dues may be changed by vote of the Executive Committee.

6. Business Meetings

The Board of Councillors and the Executive Committee shall meet to deal with the business affairs of the Society at each meeting of the International Fibrinogen Workshop or at another site as necessary. Individual issues may be resolved by email communication. Meetings of the Executive Committee shall be held as needed, with telephone or email consultation being considered acceptable in lieu of convening at one location.

7. Selection of Officers and Board Members.

Election of the Vice President or Secretary-Treasurer shall, in principle, occur in rotation at each Workshop (every other year): year 1) Vice President; year 3) Secretary-Treasurer; year 5) Vice President, and so forth. The President, Vice President, and Secretary-Treasurer shall serve 4-year terms. The Vice President shall assume the President's position at the time the election for the new Vice President occurs. Candidates shall be dues-paying members of the Society. Nominations shall be solicited by the Executive Committee and the slate of candidates chosen by the Board. Voting shall be open to dues-paid members and shall occur during the Workshop meetings. Members unable to attend the meeting may submit absentee ballots. The slate of candidates may have one or more names; write in votes are permitted; elected individuals must receive a majority of the tabulated votes.

Members of the Board of Councillors shall serve 6-year terms, with 2 or 3 new members selected at each workshop. The workshop host shall be appointed to the Board, should he/she not already serve as an Officer or a Board member. New members shall be selected by the Executive Committee and the Board. Current board members are eligible for reappointment. Retiring officers shall automatically become members of the board for 4 years. Nominations, including self-nominations, will be welcomed from any member of the Society.

8. Amendments

This Constitution may be altered or amended by a three-fourths majority of the votes cast. Members shall vote by email or in person on any proposal, alteration or amendment which has been submitted to the membership. Ballots shall be sent to all dues-paid members.